Accessible Content Checklist

AccessiCart

Website/page URL:

Formatting

- [ ] Minimum font size **SHOULD** be no less than **12pt**

- [ ] Minimum line heights (**Headings**: 1.3; **Body**: 1.5)

- [ ] <u>Underlining</u> non-link text **SHOULD** be avoided

- [ ] Excessive *emphasis/italics* **SHOULD** be avoided

- [ ] Use semantically correct headings (h1, h2, h3, h4, h5, h6) and not Normal text made larger or bold to look like a heading

- [ ] Long strings of ALL CAPS text **SHOULD NOT** be used (CAPS do not make good headings, lengthy notices or warnings)

- [ ] Use semantically correct elements (eg, for Lists, utilize included list functionality as opposed to hyphens or asterisks to make it **look** like a list)

- [ ] Tables **MUST** have headings. Heading labels CAN'T change in the middle of the table by using bold text as this creates a semantically incorrect table

Design

- [ ] **Color contrast:** Any colors used MUST meet minimum contrast requirements

- [ ] Important information **MUST NOT** be conveyed through color alone

For detailed explanations or to download this checklist, see AccessiCart's "**Accessible Content Checklist**" blog post.

Accessible Content Checklist

AccessiCart

Context

- [ ] Sensory instructions **MUST** be avoided (eg, "...at the top of this page...")

- [ ] Link text **MUST** make sense out of context. A user would need to know where that link is going to take them from the link text alone

- [ ] If you're directing people to the website via a printed document, the page **SHOULD** be specified

- [ ] If your post is intended to be used as a post and printed media (eg, a physical mailing list), the wording MUST be adapted to fit either media.

- [ ] Acronyms **MUST** be defined on their first instance (on the website, acronyms **MUST** be defined on their first instance on every page they appear on)

- [ ] If a section references a download, the download **MUST** appear within/next to that section, NOT at the bottom of the page

- [ ] References to other parts of a page **SHOULD** have an anchor link/bookmark to that section (especially if it was significantly earlier in the document)

Images

- [ ] Non-decorative images **MUST** have alt text.

- [ ] Alt text **MUST** describe the purpose of the image to a non-sighted user

- [ ] Graphs and charts **MUST** have alt text AND supportive text describing the purpose, results, and significance of the graph.

For detailed explanations or to download this checklist, see AccessiCart's "**Accessible Content Checklist**" blog post.